

No: 4 / 2 – 39 / 2017 – 18 – C –
Government of India
Archaeological Survey of India
Srinagar Circle

141 A/D Green Belt Park
Gandhi Nagar, Jammu – 180 004
Dated, the:

NOTICE INVITING TENDERS:

Sealed tenders are invited on behalf of the President of India by the Superintending Archaeologist, Archaeological Survey of India, Srinagar Circle, Jammu for supply of building materials at Mughal Arcade Verinag, District Anantnag from **the eligible contractors registered with PWD / CPWD / MES / Railway / Irrigation who has minimum two years experience in dealing with Archaeological Conservation and Preservation Works.** The tender should be accompanied with Earnest Money of ₹ 2,971/- (**Rupees two thousand nine hundred seventy one only**) in the shape of Call Deposit in favour of undersigned from any recognized scheduled Bank. All the tenders should invariably mention the name of work & date of opening of tender on the individual envelop. The tender will be received **on 15.06.2017 upto 3.00 p.m. and will be opened on the same day at 3.15 p.m.** The tender forms can be obtained from the office of the undersigned on all working days on applying on letter head of firm / contractor / supplier individually for each tender upto **12.06.2017** on payment of ₹ 500/- (non-refundable) **on production of registration certificate, PAN Number along with proof of permanent address of correspondence.** All tenders in which any of the prescribed conditions enclosed with tender form are not fulfilled or are incomplete in any respect are liable to be rejected. The authority to reject any or all of the tenders received, without the assignment of a reason. The discretion of acceptance of a tender, will rest with the Circle Officer, Archaeological Survey of India, who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all the tenders received without assignment of a reason. In case of rejection of application for issue of tender form by the subordinate officer contractor may appeal to the Superintending Archaeologist for issue of tender form whose decision shall be final. The NIT can also be seen on website i.e. www.asi.nic.in & www.asisrinagar.com.

The firm / contractor must ensure the fulfilment of time line given by the office in the supply order / work order failing which the firm / contractor shall be debarred from further tender process in this office and the security deposit / earnest money shall be forfeited. The action pertaining to black listing the firm / contractor may also take place.

The tender form can also be downloaded from our website- www.asi.nic.in. The tenderer must attach a DD / bankers cheque (issued on or before last date of selling the tender form) of Rs.500/ (Rupees five hundred only) as cost of tender form (Non-refundable) in favour of SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, SRINAGAR CIRCLE while tendering. **TENDER PAPERS MUST BE SUBMITTED IN A – 4 SIZE ENVELOP PROPERLY SEALED.**

Superintending Archaeologist
Phone No: 0191 – 2433145

Price of Tender - ₹ 500 **TENDER FOR THE SUPPLY OF MATERIALS AT MUGHAL ARCADE VERINAG, DISRICT ANANTNAG**

DETAIL OF TENDER COST:- DEMAND DRAFT / BANKER CHEQUE, ETC DATED:- _____ **AMOUNT:-** _____
NAME OF THE BANK:- _____

I/We hereby tender for the supply for the President of India of the materials described in the under mentioned memorandum according to the specification within the time specified and at the rates specified therein subject to the conditions of the contract.

Memorandum :- (i) Earnest money ₹ 2,971/- (Rupees two thousand nine hundred seventy one only)

(ii) Security Deposit.....₹..... made up as under:-

(a) Payable immediately on the acceptance of tender (including earnest money if deposited in cash with tender.....₹.....

(b) Percentage to be deducted from bill *.....₹.....

S. No.	Description or specification of material to be supplied	Total quantities of each to be supplied	Place at which to be delivered	Quantities to be delivered to each place	Date by which delivery at all places must be completed	Rate by which articles are to be supplied inclusive of every demand	Unit	Total cost of each article In words	Total cost of each article In figures	Remarks
01.	Ordinary Portland Cement 43 grade Khyber.	114 Bags	Within the premises of Mughal Arcade Verinag, District Anantnag	Full	Within 30 days from the date of issue of supply order	Bag				
02.	Course Sand (Free from dust & dirt)	19.07 Cum				Cum				
03.	R. R. Stone of required size and texture 0.40 m & above x 0.30 m x 0.30 & above	36.19 cum				Cum				

Signature of Contractor
(with seal)

NOTICE INVITING TENDER

Tenders are hereby invited on behalf of the President of India.

For supply of material for the works **A/R to Mughal Arcade Verinag, District Anantnag**

2. Contract document consisting of the detailed plans, complete specifications, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be compiled with by the person whose tenders may be accepted, which will also be found printed in the form of tenders can be seen/purchased from **THE OFFICE OF THE SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, SRINAGAR CIRCLE, 141 A-D, GREEN BELT PARK, GANDHINAGAR, JAMMU & downloaded from our website- www.asi.nic.in from 02.06.2017 to 12.06.2017 between 11.00 A.M. and 4.00 P.M. on every working day.**

2(a) The site of the work is available, or the site for the work shall be made/available in parts.

1. Tenders should always be placed in sealed covers, with the name of the work written on the envelop will be received by the Superintending Archaeologist at Circle office, Jammu upto 15.00 hours on **15.06.2017** and will be opened by him on the same day at 15.15 hrs.
2. Tenders are to be on ASIW form No.29,30,30 (a) which can be obtained from the Circle office on payment of **Rs.500/- (RUPEES FIVE HUNDRED ONLY)** . The tender form can also be downloaded from our website- www.asi.nic.in . The tenderer must attach a **DD/ bankers cheque** (issued on or before last date of selling the tender form) of **Rs.500/ (Rupees Five hundred only)** as cost of tender form (Non-refundable) **in favour of SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, SRINAGAR CIRCLE, JAMMU** while tendering. The time allowed for supply of materials will be 30 days from the date of issue of order to commence work.
3. The contractors should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and the requisite totals given.
4. When the contractors signs a tender in an Indian Language the percentage above or below and the tendered amount in case of PWD form No.7 and the total amount tender in the case of PWD form No.7 and total amount tendered in the case of PWD form No.8 and should also be written in the same language. In a case of illiterate contractors the rates or the amounts tendered should be attested be a witness.
5. Issue of tender form will be stopped two date before the date fixed for opening of tenders.

Earnest money amounting of **₹ 2,971/- (Rupees two thousand nine hundred seventy one only)** (unless exempted) in deposit at call received of scheduled bank guaranteed by the Reserve Bank of India must accompany each tender which is to be in sealed cover super scribed tender for _____ and addressed to Superintending Archaeologist, Archaeological Survey Of India, Srinagar Circle, 141 A-D, GREEN BELT PARK, GANDHINAGAR, JAMMU.

6. The contractor whose tender is accepted (unless exempted) will be required to be furnish by way of security deposit for the due fulfilment of his contract.
 - I) In the case of works costing upto Rs. 1,00,000/- to 10% of the estimated cost of work put to tender.
 - II) In the case of works costing more than Rs.1,00,000/- and upto 2,00,000/- to 10% on the first Rs.1,00,000/- and 7 ½ % on the balance.
 - III) In the case of works costing more than Rs.2,00,000/-, 10% on the first Rs.1,00,000/-, 7 ½ on the next Rs. 1,00,000/- and 5% on the balance, subject to a maximum of Rs. 1,00,000/- only.
7. The security amount will be deposited by contractor in the form of FDR / CDR of any Nationalised Bank pledged to the Superintending Archaeologist, Archaeological Survey of India, SRINAGAR Circle, Earnest money deposited at the time of tender, will be treated as a part of the security deposit. The security amount will also be accepted in the shape of Government securities. Fixed deposit receipt and Guarantee bonds of schedule banks and State Bank of India will also be accepted for this purposed provided confirmatory advise is forthcoming from the Reserve Bank of India.
8. The right of acceptance of a tender will with SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, SRINAGAR CIRCLE who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received without assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
9. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to Canvassing will be liable to rejection.
10. All rates shall be quoted on the proper form of the tender alone.
11. An item rate tender containing percentage below/above will be for payment within stipulated period this may be considered.
12. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer in charge shall be communicated to the Engineer in charge.
13. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interposition is not possible. The total amount should be written both in figures and words. The case of figures, the word Rs. should be written before rupees and word (P) after the decimal figures e.g. 2.15 p and case of words the word (Rupees) should proceed and the word 'only' it should in variably upto decimal places. While quoting the area in the schedule of quantities the word only should be written closely following the amount and it should not be written closely following the amount and it should not be written in the next line.
14. The President of India does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.
15. Sales tax or any other or material in respect of this contracts shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.
16. The contractor must produce Income Tax clearances certificate and Permanent A/C Number (PAN) before the tender can be sold to him.
17. The Contractor shall not be permitted to tender for works in the ASI circle (responsible for award and execution of the contracts) in which his near relative is posted as an officer in any capacity between the grades of Superintending Engineer and Assistant (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in ASI or in the Ministry of Tourism and Culture by the contractor should render him liable to be removed from the approved list of contractors of this Department.
18. The contractors shall give a list of Non-Gazetted employees related to him.

19. No Engineer of Gazetted rank or other Gazetted officer employed in the Engineering of Administrative duties in an Engineering of the Government of India is aforesaid before submission of the tender of engagement in the contractor's service.
20. The tender of works shall remain open for acceptance for a period of ninety days from the date of opening of tenders. If any tender withdraws his tender before the said period or make any modifications in the terms and conditions of the tender, which are not acceptable to the department. Then the Government shall forfeit 100% of the said earnest money absolutely.
21. Contractors exempted from payment of Earnest money and Security Deposit in individual cases should attach with the tender an attested Copy of Competent authorities letter exempting them from the payment of Earnest Money and Security Deposit and should produce the original whenever called upon to do so.
22. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has /have tendered or who may and has /have rendered for the same work. Failure to observe this condition would render of the contractors tendering as well as witnessing the tender liable to summary rejection.

Should this tender be accepted, I/we hereby agree abide by and fulfil all the terms and provisions of the said conditions annexed hereto so far as applicable and or in detail thereof to forfeit and pay to the President of India or his successor in office the sum of money mentioned in the said conditions.

A sum of Rs. _____ (Rupees _____) is herewith forwarded in F.D.R. / C.D.R. vide No. _____ dated _____ as earnest money. If I /we fails to commence the work as specified in the above memorandum or is I/we fail to deposit the amount of security deposit specified against (ii) a in the above memorandum in accordance with the clause I of the said conditions of contract. I/we agree that the said President of India or his successor in office shall/without prejudice to any other right or remedy, shall be retained by him towards such security deposit. I/we further agree that the said President of India or his successor in office shall also be at liberty to cancel the acceptance of the tender if I / we fail to deposit security amount as aforesaid.

SIGNATURE AND ADDRESS OF CONTRACTOR:

PAN NO.:
TEL. No.:
Mob. No.:

Signature & address of witness to
Signature of tenderer.

- 1.
- 2.

The above tender is hereby accepted by me on behalf of the President of India
Dated the of 2017

Signature of the officer
(By whom the tender is accepted)